# Annual General Meeting Minutes
## Friends of the Royal Saskatchewan Museum • June 25, 2024
## 6:00 pm to 7:00 pm via Teams and In Person

| Voting Members in attendance: | Non-voting: | Regrets: |
|---|---|---|
| Andrea Johnson (President)<br>Colin Rennebohm (Vice President)<br>Harold Bryant (Treasurer)<br>Joan Beisel<br>Kevin Bassendowski<br>Roberta Weisbrot<br>Bernice Richard<br>Jennifer Schwager<br>Laura Gilson<br>Kevin Safinuk<br>Graham Purse<br>Janson Anderson<br>Todd Kemp<br>Justin Kredible<br>Ida Sadowski | Craig Perrault (FRSM E.D.)<br>Brie Hnetka (RSM E.D.)<br>Kellie Greene (Notetaker) | Logan Fraser<br>Michael Poulin |
| | | **Absent:** |
| | | Iuliia Khimchak |
| | | *+identifies member joined late*<br>*^identifies member left early* |

### 1. Call to Order

Andrea Johnson, Chair of the Meeting, called the meeting to order at 6:01pm.

### 2. Video Conference Protocol

Andrea Johnson explained the process for voting via video conference.

### 3. Changes to & Adoption of Agenda

| Motion: | | |
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| To adopt the agenda as presented. | | |
| **Mover:** Andrea Johnson | **Seconder:** Colin Rennebohm | **Carried** |

### 4. Introduction to All Members Present

Members introduced themselves.

### 5. Review/Approval of June 27, 2023 Minutes

| Motion: | | | | |
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| To adopt minutes from June 27, 2023 as presented. | | | | |
| **Mover:** | Andrea Johnson | **Seconder:** | Joan Beisel | **Carried** |

#### a) Business Arising from the June 27, 2023 Minutes

There was no new business arising from the June 27, 2023 minutes.

### 6. FRSM President Report – Andrea Johnson

Andrea presented a verbal FRSM President Report to accompany her message in the annual report. Key points included:

- Stating that the RSM has renewed their agreement with FRSM and the negotiation process went smoothly.
- Highlighting the success of the Solstice Series in partnership with SGI, which is a partnership that will continue.
- Highlighting the success of Artifact Artifiction and the second annual Friendraiser.
- Thanking the staff, board, and members of the FRSM & RSM for all their hard work.

There were no questions for Andrea.

### 7. RSM Executive Director Report – Brie Hnetka

Brie presented a verbal RSM Executive Director Report. Key points included:

- Celebrating the successful year of the RSM, stating that they had the best attendance since the pandemic.
- Approximately 132,000 people visited the RSM, while the T Rex Discovery Centre had around over 9,000.
- Stating that there was an increase in donation per visitor.
- Celebrating the success of MegaMunch's retirement which largely contributed to the increase in visitation.
- Celebrating the success of Artifact Artifiction, the Solstice Speaker Series, and the Traditional Knowledge Keeper Series.

- Highlighting new additions to the RSM including "Take a Closer Look," a life size mural in the T Rex Discovery Centre, and an interactive topographic layer table in the Discovery Lab.
- Celebrating the new high school programs, drop in family programming, and workshops, stating that they focus on creating new and continuing old programs to attract new visitors and keep previous visitors engaged.
- Celebrating the success of events held during Indigenous storytelling month.
- Stating that RSM researchers published nine (9) papers, won two (2) awards, and have been featured in media eighteen (18) times.
- Stating that they worked to digitize the Indigenous Ethnology Collection to make it more accessible to different communities.
- Celebrating the creation of the Birds Eggs of Canada website.
- Thanking board members, both present and outgoing, for their hard work.

There were no further questions for Brie.

## 8. FRSM Executive Director Report – Craig Perrault

Craig Perrault presented a verbal FRSM Executive Director Report. Key points included:

- Thanking Andrea Johnson and Executive Committee, FRSM Board Members, Retail Coordinator, Bookkeeper, and Brie Hnetka for all their hard work.
- Stating each area that the FRSM focuses on and the responsibilities of each committee.
- Thanking the RSM patrons and members.

There were no questions for Craig.

## 9. Friends of the Royal Saskatchewan Museum Board of Directors Committee Reports

### a) Governance Committee – Colin Rennebohm

Colin Rennebohm presented a verbal Governance Committee Report. Key points included:

- Continuing the formation of the Indigenous Advisory including starting to recruit potential advisors and drafting Terms of Reference.
- Creating a more user friendly reference guide for Board Members.
- Thanking the Governance Committee, Brie Hnetka, Craig Perrault, Joan Beisel, and Audit & Finance Committee for all their support and hard work.

There were no questions for Colin.

### b) Audit and Finance Committee - Harold Bryant

Harold Bryant presented a verbal Audit and Finance Committee Report. Key points included:

- Regularly reviewing monthly financials
- Consolidating and updating financial policies
- Developing yearly budgets
- Working with auditor to complete annual audit

#### i. Receive the Audited Financial Statements for 2023-24

Harold Bryant presented the Audited Financial Statements for 2023-24.

#### ii. Approval of the 2023-24 Draft Audited Statements - Decision

| Motion: | | | | |
|---|---|---|---|---|
| To accept audited financial statements for 2023-24 as presented. | | | | |
| **Mover:** | Harold Bryant | **Seconder:** | Roberta Weisbrot | **Carried** |

#### iii. Appointment of Auditor for 2024-25 Fiscal Year - Decision

| Motion: | | | | |
|---|---|---|---|---|
| To appoint Dudley & Company for the 2024-25 audit. | | | | |
| **Mover:** | Harold Bryant | **Seconder:** | Colin Rennebohm | **Carried** |

There were no questions for Harold.

### c) Fundraising Committee - Kevin Bassendowski

Kevin Bassendowski presented a verbal Fundraising Committee Report. Key points included:

- Celebrating the work accomplished by the Fundraising & Communications Committee in the past two (2) years.
- Celebrating the success of the Solstice Speaker Series, Friendraiser, and Artifact Artifiction.
- Celebrating the growth of the membership program and increase in memberships.

- Emphasizing the importance of engaging the community and finding new ways to engage membership.
- Celebrating the success of MegaMunch's retirement.
- Celebrating the success of the TipTap stations, noting that they have one of the highest usage rates of TipTap across Canada.
- Highlighting new incoming initiatives including the Sponsor & Donor Wall and Beer & Bones.

Kevin stated that this is the last year he will be chairing the Fundraising and Communications Committee.

There were no questions for Kevin.

### 10. FRSM Board Nominations

#### a) Election of Joan Beisel (Current Director) for second three-year term on the Board

| Motion: | | | | |
|---|---|---|---|---|
| To nominate Joan Beisel to the Board of Directors for a second term. | | | | |
| **Mover:** | Andrea Johnson | **Seconder:** | Colin Rennebohm | **Carried** |

#### b) Election of New Board Members

    i.   **Graham Purse**

    ii.   **Janson Anderson**

    iii.   **Kevin Safinuk**

    iv.   **Laura Gilson**

    v.   **Todd Kemp**

Andrea Johnson informed the members that Roberta Weisbrot, Bernice Richard, Logan Fraser, Michael Poulin, and Iuliia Khimchak have resigned from the Board.

| Motion: |
|---|

| | To nominate Graham Purse, Janson Anderson, Kevin Safinuk, Laura Gilson, and Todd Kemp to the FRSM Board of Directors. | | | |
|---|---|---|---|---|
| **Mover:** | Andrea Johnson | **Seconder:** | Roberta Weisbrot | **Carried** |

Andrea Johnson called for additional nominations. There were no other nominations.

## 11. Other Business

Ida Sadowski asked what the FRSM/RSM are doing for outreach to children and youth to get them more involved in programming. Brie Hnetka stated that they don't do direct outreach as much but offer lots of free drop-in programming.

Ida Sadowski stated that she wishes that RSM was more competitive with other programs during the summers and when schools are off. Brie Hnetka stated that they try to offer new programming during these periods. Ida Sadowski noted her disappointment that there are no camps this year.

Andrea Johnson encouraged folks to follow the RSM on social media, as this is where they promote a lot of their events.

Andrea Johnson encouraged folks to contact Craig Perrault if they are interested in volunteering with the FRSM in any capacity.

## 12. Adjournment

| | | | **Meeting adjourned at:** | 6:55pm |
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| **Mover:** | Andrea Johnson | **Seconder:** | Colin Rennebohm | **Carried** |