



## Annual General Meeting Minutes

### Friends of the Royal Saskatchewan Museum • June 27th 2023

#### 6pm to 7pm via Teams

Voting Members in attendance:		Regrets:
<i>Andrea Johnson (President)</i> <i>Iuliia Khimchak (Vice President)</i> <i>Harold Bryant (Treasurer)</i> <i>Michael Poulin</i> <i>Colin Rennebohm</i> <i>Jennifer Schwager</i> <i>Logan Fraser</i>	<i>Roberta Weisbrot</i> <i>Joan Beisel</i> <i>Calvin Sadowski</i> <i>Ida Sadowski</i> <i>Abigail Sadowski</i> <i>Don Meek</i> <i>Bernice Richard</i> <i>Kevin Bassendowski</i>	<div style="background-color: black; color: white; text-align: center; padding: 5px;"><b>Non-voting:</b></div> <i>Craig Perrault (FRSM E.D.)</i> <i>Brie Hnetka (RSM E.D.)</i> <small>* identifies member joined late</small> <small>^ identifies member left early</small>

#### 1. Call to Order

Meeting called to order at 6:03pm by Andrea Johnson, Chair of the Meeting.

#### 2. Video conference protocol

Meeting Chair (Andrea Johnson) explained the process for voting via video conference.

#### 3. Changes to & Adoption of Agenda

Motion:			
To adopt the agenda as presented.			
<b>Mover:</b>	Andrea Johnson	<b>Seconded:</b>	Michael Poulin
			<b>Carried</b>

#### 4. Introduction of all Members present

Members introduced themselves.



**5. Review/approval of Minutes - July 29, 2022 AGM**

<b>Motion:</b>			
To approve the minutes, as presented.			
<b>Mover:</b>	Andrea Johnson	<b>Seconded:</b>	Don Meek
			<b>Carried</b>

**a) Business arising from the Minutes - July 29, 2022 AGM**

There was no business arising from the minutes.

**6. FRSM President Report - Andrea Johnson**

Andrea Johnson provided a verbal report to accompany her message in the annual report. Key points included:

- Recognizing the success of being able to bring back the Artifact/Artifiction event;
- Highlighting the second year of the Solstice Series in partnership with SGI, which is a partnership that will continue;
- Highlighting the work that the Board has done on the organization’s Strategic Plan;
- Recognizing the contributions of Peter Menzies, the former Executive Director of the Royal Saskatchewan Museum, while also welcoming and celebrating Brie Hnetka who has stepped into the role;
- Celebrating the first Friendraiser event that took place earlier this year; and
- Recognizing the first official year of the Fundraising & Communications Committee and their work.

There were no questions for Andrea.

**7. RSM Executive Director’s Report - Brie Hnetka**

Brie Hnetka provided a verbal report. Key points included:

- Approximately 121,000 people visited the RSM, while the T Rex Discovery Centre has around 9,100;
- The average donation per visitor was \$2.37;
- The *Home: Life in the Anthropocene* exhibit held its grand opening, and is available in English, French & Cree. New school programming for grades 6-8 was developed to complement the new gallery;



- RSM implemented a re-design and renovation in the lobby to better enable better visitor flow and experience, and to increase security;
- A new dinosaur skeleton was mounted and installed at the T Rex Discovery Centre;
- The RSM & FRSM collaborated on the SGI Solstice Series, and the Artifact/Artifiction event;
- The STF sponsored Traditional Knowledge Keepers Series continued , and included a wide range of workshops and sessions;
- New public programming in the SaskTel Learning Lab was introduced;
- The RSM hosted Ukrainian Day to welcome newcomers from Ukraine;
- An Indigenous Curator was hired for the RSM;
- RSM researchers co-authored 12 publications in peer reviewed journals last year;
- Thanking FRSM for their work and commitment to the Museum over the past year.

Roberta celebrated the work of the Museum, and shared her appreciation for the Traditional Knowledge Keepers Series. Colin recognized and thanked the work of staff and volunteers who contributed to the FRSM renewing their partnership with SGI for the Solstice Series.

There were no questions for Brie.

## **8. FRSM Executive Director's Report - Craig Perrault**

Craig presented the 2022/2023 Annual Report.

There were no questions for Craig.

## **9. Friends of the Royal Saskatchewan Museum Board of Directors Committee Reports**

### **a) Governance Committee - Colin Rennebohm**

Colin provided a verbal report. Key points included:

- Focusing on updating some policy and procedures relating to responsibilities of Board members and Committee members, including a conflict of interest policy; and
- The creation and development of an Indigenous Advisory Council for the FRSM.

There were no questions for Colin.

### **b) Audit & Finance Committee**



Harold provided a verbal report about the work of the Audit & Finance Committee. Key points included:

- Regularly reviewing the monthly financial statements;
- Supporting on the audit for this year;
- Reviewing and updating financial policies; and
- Managing the RFP process for the FRSM's next auditor, a process that is undertaken every 5 years or so.

**i. Receive the Audited Financial Statements for 2022-2023**

Harold presented the Audited Financial Statements for 2022-2023.

There were no questions.

**ii. Approval of 2022-2023 Draft Audited Statements**

<b>Motion:</b>			
To approve the 2022/2023 Draft Audited Financial Statements as presented.			
<b>Mover:</b>	Harold Bryant	<b>Seconded:</b>	Abigail Sadowski
			<b>Carried</b>

**iii. Appointment of Auditor for 2022-2023 Fiscal Year**

<b>Motion:</b>			
To appoint Dudley & Company for the 2023/2024 audit.			
<b>Mover:</b>	Harold Bryant	<b>Seconded:</b>	Don Meek
			<b>Carried</b>

**c) Fundraising Committee**

Kevin Bassendowski presented a verbal report. Key highlights included:

- 201 memberships were sold this year;
- Hosted a Friendraiser that allowed FRSM to sell eight memberships at \$1,000 each, along with a \$300 donation;
- Supported the Artifact/Artification event, and \$26,000 was put into the RSM Scholarship Fund;



- Implementing a quarterly call to action that encourages donors to give directly towards specific items, and a corporate matching campaign with local businesses; and
- Building a more robust communications approach to support the work of FRSM.

Ida Sadowski made a recommendation for the fundraising committee to be doing collaborations, for instance, with the Science Center as they're hosting the film about Wings Over Water while the Museum has some material about birds. Kevin expressed appreciation for the suggestion, and offered ideas about increasing collaboration with other organizations in the city.

There were no other questions for Kevin.

## 10. FRSM Board Nominations

### a) Election of new Board Members

<b>Motion:</b>			
To nominate Roberta Weisbrot to the Board of Directors.			
<b>Mover:</b>	Andrea Johnson	<b>Seconded:</b>	Colin Rennebohm
			<b>Carried</b>

### b) Nomination of returning Board Members

<b>Motion:</b>			
To nominate Jennifer Schwager to the Board of Directors for a second term.			
<b>Mover:</b>	Andrea Johnson	<b>Seconded:</b>	Michael Poulin
			<b>Carried</b>

## 11. Other Business

There was no other business.



## 12. Adjournment

		<b>Meeting adjourned at:</b>	6:59pm
<b>Mover:</b>	Andrea Johnson	<b>Seconder:</b>	None
			<b><i>Did not vote</i></b>

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